

GENERAL RISK ASSESSMENT FOR STAVERTON PARISH COUNCIL including PLAY AREA SCHOOL LANE**Risk Assessment report (with reference to the Annual Inspection Report by ROSPA 11 October 2024)**

No	Item	Hazard	Those in Danger	Probability Of occurrence Very low to Very High	Likely Severity Of injury 1 - 8	Measures and Recommendations
PLAY AREA - SCHOOL LANE						
1.	Yellow Gate Pedestrian Gate	ROSPA report: Minor repairs	Children/Adults	low	1	Action: Build into a programme of repair.
2	Spinning Bowl	Purchased new in 2017 ROSPA Report: No issues reported	Children	low	0	
3	Chain link fence to play area.	ROSPA report: Minor Repairs	Children/Adults	high	3	Action: Build into a programme of repair
4.	Timber Bench	ROSPA Report: No issues raised	Children/Adults	Very Low	1	
5	Metal Bench	ROSPA Report: No issues raised.	Children/Adults	Very low	1	
6	Post mounted Bin	ROSPA Report: No issues raised.	Children	Very low	1	
7	Tidy Bear Bin	New replacement bin 2019 Report: No issues	Children/Adults	Very Low	0	
8	Concrete Pathway	ROSPA Report: Pathway cracked – Monitor Trip points on the surface: Make level	Children/Adults	Low	1	Action: Monitor and build into programme of repair.
9	Frog Spring Rocker	Purchased new in 2017 ROSPA REPORT: Cap missing - replace	Children	Low	3	Action: Replace missing cap.
10	Slide	ROSPA REPORT: Surface Wearing	Children	Low	1	Action: Monitor for wear and tear
11	Swings – 2 bay	ROSPA REPORT: Wear in the bushes Replace worn parts	Children	Low	2	Action: Wear in the bushes – remove shackle bolt and check bush and shackle pin wear – replace if necessary. Surface needs repair
12.	Challenge Trail: Balance beams, Stepping posts, Flexi-bridge, Cable bridge & Stilts	Purchased new in 2017 ROSPA Report: Some parts missing Splits in wood and shakes vary. Needs protective surface	Children	Med	8	Action: Parts to be replaced Build into a programme of repair Surface to be installed
13.	Timber Chin Up Bars	ROSPA Report: Protective Surface required. Install a surface compliant to EN	Children	Med	8	Action: Monitor closely and install the relevant protective surface as soon as possible.
14	Climbing Frame	ROSPA Report:	Children	Low	6	Action: Monitor closely finger entrapment and install the relevant surface as soon as possible.

		All bars and rings to be kept in good condition. Gap for finger entrapment				Monitor: Overhead ladders and rings
15	Basket Swing	ROSPA Report: Item has CAP missing – .	Children	Very low	5	Action: Approx £1,000 has now been spent on replacing this swing in 2021 when it was removed after failing its health and safety check. Surface wearing Cap to be replaced – low risk –
16.	General Maintenance	Report: No issues raised	Children	Low	2	
17	Chain link Gate	ROSPA Report: Corrosion	Children/Adults	Low	1	Build into a programme of repair
18	Inspection Box	No issues raised	Children	Very Low	0	
Summary: The Parish Council has agreed an annual maintenance programme and a fund has been set up to cover repairs to the equipment in the play area as it starts to age. The play area is regularly monitored for signs of wear and tear. Report stated NO ROAD WARNING SIGNS provided in School Lane for any of the schools. This was reported to Wiltshire Council and it said that signage was adequate. Report stated that a road barrier was required for second gate but Wiltshire Council has discounted this as not necessary. The Parish Council has received grants and has invested a total of £40,000 to replace virtually all the aging equipment over the last few years. It is strongly committed to providing a safe area for the children to play. It also employs a certificated engineer to provide an annual health and safety report. All reports are distributed and discussed by the Parish Council at meetings and are part of an ongoing programme of repair and maintenance of all equipment and surrounding areas. Action: Uneven grass areas: The play area was installed when snow and ice was on the ground and it was impossible to level the ground, leaving large clumps of frozen clay. The contractor was asked to come back later and relay the surface and rubber matting but said it met with all regulations and refused. It will be a major disruption to the play area to relay all the matting and relevel the ground. The cost would be prohibitive at a time of financial restraints. This will be regularly monitored for trip hazards and built into a programme for the future.						
	Play areas in Staverton (owned by Wiltshire Council)	Report damaged Play Equipment	Children	Low	2	Regular visual inspection Report to Wiltshire Council any damage or corrosion to play equipment or safety matting. <i>The only play area owned by the Parish Council is in School Lane.</i>
	Trees	Falling branches/debris Low growing branches	Children/adults/pet and vehicles	Low	1	Regular visual inspection Report to Wiltshire Council any visual problems Monitor trees on boundary of sports ground. <i>(The only trees which are the responsibility of the parish council are those planted around the perimeter of the sports ground.) These are maintained by the groundsman.</i>
	Bus Shelter – Elm Close	Good Condition	Pedestrians waiting for the bus	Low	1	The bus shelter was replaced in 2014 with a new one and is in good order. Monitor for wear and damage. Broken window replaced 2018
	Notice Boards – Marina Drive, and New Terrace	Notice Board outside Staverton Club was replaced in March 2016 Notice Board at Marina Drive was installed new in 2018	Pedestrians.	Low	1	Both notice boards are in excellent condition. The noticeboard at Elm Close has been removed as it fell down in strong winds and the door is broken. (Will not be replaced.)

RISK ASSESSMENT CARRIED OUT BY: June Jones, Staverton Parish Clerk

Signature:

Date: 19.2.25

RISK ASSESSMENT VALIDATED BY:

Parish Councillor

Signature:

Date: 17.3.25