



The meeting of the **Staverton Parish Council** is to be held on **Monday 14th September 2026** commencing at **7 pm** for the purpose of transacting the following business.

ffones

June Jones, Parish Clerk

AGENDA

EMERGENCY EVACUATION INSTRUCTIONS TO BE READ OUT IN CASE OF FIRE

1. **APOLOGIES – Cllr Claire Braham**
2. **MINUTES OF THE LAST MEETING held on Monday 16th March 2026**
3. **POLICE MATTERS – PCSO Izabela Dybowska – Melksham Team**
4. **WILTSHIRE COUNCILLOR – Trevor Carbin**
 - a. Water & Gas main repairs – Complaints about handling of diversion
 - b. Tree Preservation Order – fallen branch in graveyard, St Pauls.
 - c. Request to reduce speed limit on B3105 near School Lane
 - d. Safety concerns regarding accident on B3105
 - e. Complaints about yellow lines in Staverton - poor access to driveway
 - f. Reed beds in Lagoon
 - g. Children using homemade bike ramps at Cottles Barton and antisocial behaviour in green space.
5. **COUNCILLORS AND RESIDENTS FORUM**
 - a. Complaints regarding Selwood van causing a nuisance.
 - b. Complaint about resurfacing car park.
 - c. Complaints regarding shut tennis court.
6. **NEWSLETTER AND WEBSITE – Editor Simon Withers**
 - a. Newsletter and Website Review
7. **SPORTS GROUND, VILLAGE HALL, PLAY AREA – GENERAL**
 - a. Football hire cost review
 - b. Septic Tank Repairs
8. **FINANCE AND AUDIT**
 - a. Clerk’s financial report
 - b. Letter of Engagement – Auditing Solutions
 - c. Executive Committee of Playing Fields – Top Up Contribution
 - d. Clerk’s Appraisal & overtime – Assertion 10
 - e. Cambridge and Counties Review of Investments – Complaint Update
 - f. PKF Littlejohn – External Audit Report and Certificate – 2025/6 Satisfactory
9. **BRIEFING NOTES**
 - a. 26-04 Crisis and Resilience Fund
 - b. 26-06 Community Governance Review

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On Mondays starting at 7.00 pm AT THE VILLAGE HALL	16	MARCH 2026	13	Cancelled JULY 2026	16	NOVEMBER 2026		

- c. 26-10 Update on legislative changes to the neighbourhood plan making process and the implications of the withdrawal of the Wiltshire Local Plan.
- d. 26-11 National Scheme of Delegation of Planning Functions (NSD)
- e. 26-12 Update on Get Wiltshire Walking Programme
- f. 26-13 Wiltshire Community Air Network project update
- g. 26-14 Wiltshire Waste Services
- h. 26-16 Freight Action Plan Consultation
- i. Changes to Winter resilience support and emergency preparedness

10. TRAINING – DATA PROTECTION - CLOSED TO PUBLIC - COUNCILLORS ONLY

- a. Cyber attack support - BT
- b. Newsletter Articles – Data Protection
- c. Editor Newsletter/Website – Review of Policies and Risk Assessments
- d. Employer/Employee – Review of Policies and Risk Assessments
- e. Village Hall Policies and Risk Assessments – Reviews and Adoptions

11. DATE OF THE NEXT PARISH COUNCIL MEETING 16 November 2026 – Time and close of meeting

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